



## FRAGILE ITEMS

- Don't pack crockery and glassware in the same box
- Wrap small fragile items in paper
- Wrap items loosely: not like a present
- For larger items (plates, long-drink glasses, etc.) use a whole sheet, but for small items (cups, shot glasses, etc.) cut the sheets in half
- It's better to use too much than too little paper
- Put heavy items at the bottom and light ones on top
- Put plates and all types of dishes on their side at the bottom and put cups etc. on top
- Place glasses upside down. Go from large, to small. Once the bottom of the box has been filled, place a 2nd row of smaller glasses on top
- Never fill the box completely, but keep to about 2 centimetres below the top
- Mark the box clearly with "FRAGILE"
- Stack boxes of fragile items together.



## BOOKS

- Place books flat in the box, (this protects the spine)
- Make small piles next to one another. For bigger books, make fewer piles
- Fill the box completely, but try to distribute the weight evenly by alternating heavy books and lighter ones (paperbacks)
- If the box gets too heavy, fill it partially with lighter items, but never with fragile items!



## PACKING TIPS FOR BOXES

Mark each box with the room where they are going and number them as well. Also make a list of the identification numbers, showing how many boxes have been packed in total. Leave some space on the list to mention boxes containing valuable items, for example. Important! Make sure you have quality removal boxes and enough packing paper. Close packed boxes securely and make sure they can carry the weight of the contents.



## PACKING TIPS

There are a lot of things to pack when you move house. The removal company can do this for you, but you can also do it yourself. You can do most of the packing by following the tips in this brochure. However, you should note that the insurance against breakage, denting, scratches and chipping only applies if your professional removal company will also take care of the packing and unpacking!

# OUR PACKING TIPS FOR VARIOUS ITEMS.



## AUDIO, TV AND PC

If possible, pack valuable electronic devices in their original packaging. Otherwise, use removal boxes and put protective filling in them. Wrap a blanket or sheet around the object and place it in the box. Put extra filling between the box and the device. Pack cables separately and mark what they are for. Put them in a plastic bag. Make sure you remove any CDs, DVDs or MDs from the player before moving them, to avoid damaging the lens.



## CARS & MOTORBIKES

Fuel tanks of cars and motorcycles must be almost empty when they are being transported by removal van. Batteries must be disconnected



## DESKS & DESK DRAWS

Remove fragile objects or objects that might leak. Wrap an elastic band around small, loose items or put them in a sandwich bag.



## BOTTLES

Make sure bottles are placed upright in the boxes. Keep flammable and hazardous liquids separate.



## TOOLS

Remove fuel from tools, and put them in small strong boxes. Wrap them separately like valuable items. Note: Never transport flammable liquids!



## CLOTHES

Place clothes from drawers and shelves in removal boxes. Hanging clothes can be hung straight into special wardrobe boxes. Your removal company can provide these wardrobe boxes. However, if your moving internationally, using flat pack clothing boxes will save on volume and cost.



## CLOCKS

Remove or secure the pendulum from large clocks. It is better to have large, upright clocks packed by experts.



## LAMPS & LAMPSHADES

Remove bulbs and lampshades. Roll up the cable. Use tissue paper or wrapping paper to protect the lamp or lampshade. Place them upright in a box. It is advisable to stick decorative bases etc. to the inside of the box with the lampshade.



## HIGHLY FLAMMABLE & FLAMMABLE GOODS

Flammable liquids and aerosols must not be packed. Changes in temperature and pressure can cause leakage or even an explosion. If you pack them and they cause damage to your belongings or to people, you can be held liable.



## MEDICINES

Close the packaging with tape. Put them in small boxes. If necessary, take them with you on your journey.



## PLANTS

Place small plants together in a box. Do not pack large plants, your removal company will sort this out.



## MIRRORS & PAINTINGS

Notify your mover if you have any valuable paintings. Pack mirrors, frames and paintings and place them on their side in heavy, solid boxes. Large mirrors and paintings can be placed by the movers in special boxes.



## CARPETS & CURTAINS

Place these in clean boxes. Curtains can also be put in desk draws.